



News to You

McClaren Woods Business Park



McClaren Woods, located in Findlay Township, three miles from Pittsburgh International Airport,

is one of Elmhurst's current developments. The Park will consist of five buildings utilizing a combination of office, flex, manufacturing and warehouse space. The Park offers a rustic setting, including wooded areas and walking trails. Elmhurst expects to complete development of



McClaren Woods with construction of its final 130,000 square foot office building in 2012.

Tenants at McClaren Woods include Lewis Goetz and Company, Calgon Carbon Corporation, Cameron, Amcom Office Systems and Baule U.S.A.



WINTER DRIVING TIPS

As we all know, the 'Burgh can produce rough winter driving. Here are tips on driving in bad conditions and what to do if you become stuck.

Driving safely on icy roads...

- Decrease your speed and leave yourself plenty of room to stop. You should allow at least three times more space than usual between you and the car in front of you.
- Brake gently to avoid skidding. If your wheels start to lock up, ease off the brake.
- Turn on your lights to increase your visibility to other motorists.
- Keep your lights and windshield clean.
- Use low gears to keep traction, especially on hills.
- Don't use cruise control or overdrive on icy roads.
- Be especially careful on bridges, overpasses and infrequently traveled roads, which will freeze first.
- Don't pass snow plows and sanding trucks. The drivers have limited visibility, and you're likely to find the road in front of them worse than the road behind.



- Don't assume your vehicle can handle all conditions. Even four-wheel and front-wheel drive vehicles can encounter trouble on winter roads.

If your rear wheels skid...

- Take your foot off the accelerator.
 - Steer in the direction you want the front wheels to go. If your rear wheels are sliding left, steer left. If they're sliding right, steer right.
 - If your rear wheels start sliding the other way as you recover, ease the steering wheel toward that side. You might have to steer left and right a few times to get your vehicle completely under control.
 - If you have standard brakes, pump them gently.
 - If you have anti-lock brakes (ABS), do not pump the brakes. Apply steady pressure to the brakes. You will feel the brakes pulse — this is normal.
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If your front wheels skid...

- Take your foot off the gas and shift to neutral, but don't try to steer immediately.
- As the wheels skid sideways, they will slow the vehicle and traction will return. As it does, steer in the direction you want to go. Then put the transmission in “drive” or release the clutch, and accelerate gently.

What to keep in your trunk...

- Sand or cat litter for gaining traction beneath the tires.
- A medium shovel to dig out of a deep snow drift.
- Nonperishable foods such as crackers in case roads are impassable and there is no quick rescue.
- Warm blankets, flashlight & extra batteries, cigarette lighter or matches (keep matches dry inside a metal container).

If you get stuck...

- Do not spin your wheels. This will only dig you in deeper.
- Turn your wheels from side to side a few times to push snow out of the way.
- Use a light touch on the gas, to ease your car out.
- Use a shovel to clear snow away from the wheels and the underside of the car.
- Pour sand, kitty litter, gravel or salt in the path of the wheels, to help get traction.
- Try rocking the vehicle. (Check your owner's manual first — it can damage the transmission on some vehicles.) Shift from forward to reverse, and back again. Each time you're in gear, give a light touch on the gas until the vehicle gets going.

Help Us to Keep Your Parking Lot Clear of Snow!

Elmhurst is committed to keeping its lots plowed during the winter months. Leaving cars parked in the middle of lots prevents snowplows from effective removal of the snow. Please make every effort to move your car out of the way in a timely manner – it will benefit everyone.

Thank you.

**Reminder:
Maintenance
Calls
412.281.2189**

Elmhurst is committed to providing #1 Customer Service to each of our tenants. The number to call when you have a security, maintenance, janitorial or other property management request is 412-281-2189. This number is answered 24 hours a day, seven days a week, by a person ready to assist you.

We recommend that you keep this number handy in your computer contact list and rolodex for easy access.

*“We will open the book. Its pages are blank.
We are going to put words on them ourselves.
The book is called Opportunity and
its first chapter is New Year's Day.”*

~ Edith Lovejoy Pierce

Andy, Angela, Bill, Bruce,
Chris, Jean, Jim, Linda,
Maria, Rich, Rose and Steve
of the Elmhurst Group
wish you and yours a
happy holiday season
and a healthy and
successful 2012.



News Requested from Our Tenants

Elmhurst wants to hear from YOU, our tenants. Elmhurst will be happy to include info on special events within your company - awards you win, special anniversaries, an accomplishment you're proud of. Please send your story to Jean Furlan at jfurlan@elmhurstgrp.com. Come on - don't be shy!



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